

# The Burton Art Gallery and Museum

## Annual Open Exhibition

2<sup>nd</sup> November – 23 December 2024

Promoted by the Friends of the Burton for the support and enhancement of the Burton

### CONDITIONS OF ENTRY

#### Submission

1. Work shall be submitted for selection **on Saturday 26<sup>th</sup> and on Sunday 27<sup>th</sup> October 2024, between 11am and 4pm.**
2. There will be a non-refundable entry fee for each work submitted: Friends' members £4 per work; non-members £7 per work. **Cash, card or Paypal only.**
3. Up to 4 works may be submitted: paintings, ceramics, textiles, graphics, craft and sculpture. **Digital prints are eligible if they demonstrate creative use of digital technology and are not reproduction prints.**
4. Works must not have been previously displayed at an exhibition in the Burton. Original works only – copies of well-known art will not be accepted.
5. With the exception of unframed canvases all 2-dimensional work must be framed. Works must **not** exceed 30"/76cm, including the frame, on the longest side.
6. All work submitted must be dry. Works considered too fragile for handling and display may not be accepted.
7. All work must bear a card hanging label approximately 6cm x 4cm, firmly attached on the reverse side, with the **TITLE of the work, NAME, incl. any alternative name, ADDRESS, E-mail of the Artist, and the price.** Labels can be obtained from the Burton reception in advance of the hand-in days. Each entry that requires hanging **must** have hooks, strings or wire attached or be mirror plated. If any alternative name of artist is used, ensure that the name and e-mail address you give show to whom any communication and payment should be made.
8. Works not complying with conditions of entry will not go forward for selection.
9. All work must be for sale.

#### Selection and Collection

10. All works go before a selection panel, whose selection is final.
11. Entrants whose works are not selected will be contacted **by e-mail** from the afternoon of Monday 28 October and should collect them **as soon as possible from 2pm on the afternoon of Tuesday 29 October and no later than Sunday 3 November.** Entrants whose works are selected for the exhibition or in reserve will be informed in the course of that week.
12. The Friends of the Burton Art Gallery and Museum reserve the right to have selected work in reserve for the duration of the exhibition and to alter the hang of the show at any point. Please be aware that we cannot guarantee that all reserved work will be part of the final hang.
13. For insurance purposes, all unsold work must be collected on the afternoon of 23 or on 24 December. If you have not heard otherwise, please assume that you have work to collect. The Burton will be closed from December 25 to January 1. Works that have not been collected by 4pm on 5 January 2025 may incur a storage charge of £5 per work per week. **If any work submitted has not been collected within two months after the closing date the Friends of the Burton shall be entitled, without prior notice to the artist, to sell or otherwise dispose of that work.**
14. **If a third party is collecting work on your behalf, they must bring the artist form/receipt or a letter saying that they have permission to collect. Work will not be released without this authority. Please bring ID with you when you are collecting your work.**

## Copyright

15. Copyright remains with the artist. However, by submitting work and agreeing to the terms and conditions the artist agrees that his/her work can be used for the promotion of the Burton and the Friends of the Burton and its exhibitions in both printed and digital promotion.

## Sales and Payment

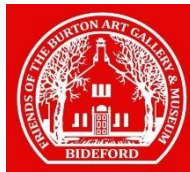
16. A commission of 20% will be deducted from the sale price of all works sold and will be retained by the Friends for the benefit of the Burton.
17. Works sold during the exhibition may be removed by the purchaser, provided that the full sale price has been paid.
18. All **selected** artwork will be insured under the Burton Art Gallery and Museum insurance from the point of hand-in until 2 January 2025. **It is the artist's responsibility to insure work at all other times.**
19. **Artists whose work has sold will be contacted after the exhibition. Payment will be made by BACS as soon as possible and within six weeks at the latest, provided that correct bank account information has been given.**

**The Private View will take place on Friday 1<sup>st</sup> November from 7pm to 9pm –  
all are invited.**

**For further information, please contact the Burton on 01237 471455 or [info@theburton.org](mailto:info@theburton.org)**

*Please be aware that this is a fund-raising exhibition, promoted by  
The Friends of the Burton.*

*All proceeds from this exhibition will be used for the continued support and enhancement of the  
Burton Art Gallery and Museum.*



Registered charity no. 281466